



# VACANCY NOTICE

## NATIONAL DRUG ADVISORY COUNCIL (NDAC)

The Government of the Virgin Islands, through the Ministry of Health and Social Development, is seeking qualified individuals to serve as Members of the National Drug Advisory Council.

### NATIONAL DRUG ADVISORY COUNCIL

The National Drug Advisory Council was established in 1988 under the Drugs (Prevention of Misuse) Act. Section 3 (2) and (3) of the Act, specifies that the role of the Advisory Council is to review the drug situation throughout the Territory and to give the Minister advice on the prevention of misuse of drugs.

The legislation further states that the Council shall "keep under review the situation in the Territory with respect to the drugs which are being or appear to them likely to be misused and of which the misuse is having or appears to them capable of having harmful effects sufficient to constitute a social problem, and to give the Minister, where either the Advisory Council considers it expedient to do so or they are consulted by the Minister, advice on measures (whether or not involving alteration of the law) which in the opinion of the Advisory Council ought to be taken for preventing the misuse of such drugs, dealing with social problems connected with their misuse, and in particular on measures which in the opinion of the Advisory Council, ought to be taken:

- for restricting the availability of such drugs or supervising the arrangements for their supply;
- for enabling persons affected by the misuse of such drugs to obtain proper advice and for securing the provision of proper facilities and services for the treatment, rehabilitation and aftercare of such persons;
- for promoting cooperation between the various professional and community services which in the opinion of the Advisory Council have a part to play in dealing with social problems connected with the misuse of such drugs;
- for educating the public (and in particular the young) in the dangers of misusing such drugs, and for giving publicity to these dangers; and
- for promoting research into, or otherwise obtaining information about, any matter

which in the opinion of the Advisory Council, is of relevance for the purpose of preventing the misuse of such drugs or dealing with any social problem connected with their misuse."

### CONSTITUTION OF THE NATIONAL DRUG ADVISORY COUNCIL

The Advisory Council shall consist of such number of members, but not exceeding 12 appointed by the Minister, representing relevant interest groups in the Territory including the following:

- Medical and health services;
- Education, sports and youth organisations;
- Police and public services;
- Legal profession; and
- Voluntary associations.

The Minister shall appoint one of the members to be the Chairman of the Advisory Council. The Advisory Council may appoint committees, which may consist in part of persons who are not members of the Advisory Council to consider and report to the Advisory Council on any matter referred to them by the Advisory Council. At meetings of the Advisory Council the quorum shall be 5, and subject to that, the Advisory Council may determine their own procedure. The Minister shall have power to co-opt to the Council or any committee thereof, any person who he or she considers able to assist in their deliberation on any matter and any person so co-opted shall to all intents and purposes be a member for so long as he or she is co-opted save that such persons shall have no vote and shall not be counted for the purpose of constituting a quorum.

Individuals applying to serve on the National Drug Advisory Council should possess professional competencies that reflect integrity, respect, and a balanced combination of skills and experience aligned with the Council's mandate.

### THE IDEAL CANDIDATE SHOULD EMBODY THE FOLLOWING QUALITIES:

- Demonstrates a willingness to make a professional commitment to the National

Drug Advisory Council in fulfilling its functions.

- Willingness to attend scheduled meetings and actively contribute to the Council's deliberations.
- Possesses leadership skills and experience in areas relevant to the Council's functions and responsibilities.
- Commits to upholding confidentiality, integrity, and principles of good governance.
- Demonstrates the ability to think strategically, manage complexity, and act decisively.
- Possesses strong communication and interpersonal skills.
- Exercises discretion and sound judgment.

### COMPENSATION

Members of the National Drug Advisory Council do not receive stipendiary compensation.

### APPLICATION PROCESS:

Interested persons should submit a Letter of Interest and Résumé/ Curriculum Vitae to the address provided below by the closing date.

### AGENCY:

Permanent Secretary  
Ministry of Health and Social Development  
Government of the Virgin Islands  
Road Town, Tortola VG1110  
British Virgin Islands

Email: [ministryofhealth@gov.vg](mailto:ministryofhealth@gov.vg)

For more information, please contact the Ministry by email or call (284) 468-2174 /2272.

Persons applying to serve on the Council must be residing in the Territory to be considered.

**CLOSING DATE: 30<sup>th</sup> July, 2025**