GOVERNMENT OF THE VIRGIN ISLANDS

TENDER NOTICE

Tel: (284)468-2730
Official Government Website:
https://gov.vg

Supply and Delivery of Four Photocopiers for Public Schools

Release Date: 7 October, 2025



SUPPLY AND DELIVERY OF FOUR (4) PHOTOCOPIERS FOR PUBLIC SCHOOLS

The Government of the Virgin Islands (GoVI), acting through the Ministry of Education, Youth Affairs and Sports (MEYAS), **invites quotations for the supply and delivery of four (4) photocopiers to various public schools across the Territory**.

The equipment will support the efficient reproduction of educational materials to enhance teaching, learning, and administrative operations within schools.

Submission Requirements:

Submit one (1) original and one (1) copy of the complete tender package and supporting documents in an envelope clearly marked, **"Supply and Delivery of Four (4) Photocopiers for Public Schools."**

Submission Deadline:
no later than Tuesday, 21st October, 2025 at 10:00 a.m.

The Ministry of Education, Youth Affairs and Sports is inviting qualified suppliers to submit quotations for **the supply and delivery of four (4) photocopiers** to public schools across the Territory.

The procurement seeks to ensure that schools are equipped with high-quality printing and copying equipment to support the efficient reproduction of educational materials such as worksheets, study guides, and administrative documents.

The successful supplier will be required to provide new, non-refurbished photocopiers meeting specific functional and performance standards, including print, copy, scan, send, and store capabilities with full-colour functionality.

Quotations should include details on pricing, delivery timelines, and company qualifications, along with valid Trade Licenses and Certificates of Good Standing from relevant agencies. The delivery period for this engagement is expected to last between six to eight weeks, with all supplies to be delivered by **December 15, 2025**.

Tenderers must submit **one (1) original and one (1) copy** of the tender and supporting documents in a sealed envelope

clearly marked, **“Supply and Delivery of Four (4) Photocopiers for Public Schools in the Territory”.**

Submissions must be addressed to:

Permanent Secretary

Ministry of Education, Youth Affairs & Sports

2nd Floor, E.A. Creque Building

Main Street, Road Town, Tortola, VG1110

Virgin Islands

Deadline for submission:

Tuesday, 21st October 2025 at 10:00 a.m.

Late Submissions will not be considered

For Additional Information Contact:

Ms. Angelique Lettsome
Information Officer I
Ministry of Education, Youth Affairs and Sports
Telephone: 1-284-468-9448/3190
Email: anlettsome@gov.vg

Additional Documents or Media

- rfq_supply_and_delivery_of_four_4)_photocopiers_for_various_public_schools.pdf
- press_release-supply_and_delivery_of_four_photocopiers_for_public_schools.pdf