GOVERNMENT OF THE VIRGIN ISLANDS

# TENDER NOTICE

**Tel:** (284)468-2730
**Official Government Website:**
https://gov.vg

# Installation of Air Conditioning Units at the Elmore Stoutt High School

**Release Date:** 2 October, 2025



**INSTALLATION OF AIR CONDITIONING UNITS AT THE ELMORE STOUTT HIGH SCHOOL**

The Government of the Virgin Islands (GoVI) acting through the Ministry Education, Youth Affairs & Sports (MEYAS), invites you to submit a tender for Installation of **Air Conditioning Units at the Elmore Stoutt High School** located at Toad Town, Tortola, Virgin Islands

The Works are intended to support the up-keep and necessary maintenance of the school.

As a part of this procurement process, you are required to attend a mandatory site visit on **Wednesday, 8th October, 2025 at 11:00 a.m.** in good time to allow you assess the existing conditions, the requirements of the works, and determine the equipment, materials, and labour required to complete the works.

Tenderers must submit **one (1) original and one (1) copy** of the complete tender package, including appendices and supporting literature in one envelope clearly marked with the reference **"Installation of Air Conditioning Units at the Elmore Stoutt High School (ESHS)"**. The original tender and copies must be clearly marked.

The Government of the Virgin Islands, through the Ministry of Education, Youth Affairs and Sports, is inviting tenders for the **installation of a Variable Refrigerant Volume (VRV) air conditioning system** at the Elmore Stoutt High School (ESHS) in Cane Garden Bay, Tortola

The project is part of ongoing efforts to maintain and modernise learning environments, ensuring students and teachers have safe, comfortable, and energy-efficient classrooms.

The scope of works includes the installation and commissioning of VRV systems to cool 15 classrooms in A Block. Each classroom will be equipped with a 36,000 BTU ceiling cassette unit, connected to outdoor condensers mounted on reinforced concrete slabs. Contractors will be required to install refrigerant piping, protective ducting, condensate drainage, and all electrical connections in compliance with building and safety codes.

Tenderers will also be responsible for pressure testing, leak detection, and full system commissioning, as well as training school maintenance staff in basic operations. A scheduled maintenance plan covering quarterly cleaning, bi-annual inspections, and annual servicing will also be required.

Tenderers must submit **one (1) original and one (1) copy** of the tender and supporting documents in a sealed envelope clearly marked, **“Installation of Air Conditioning Units at the Elmore Stoutt High School (ESHS)”.**

**Submissions must be addressed to:**

**Permanent Secretary**

Ministry of Education, Youth Affairs & Sports

2nd Floor, E.A. Creque Building

Main Street, Road Town, Tortola, VG1110

Virgin Islands

**Deadline for submission:**

**Wednesday, 15th October 2025 at 2:00 p.m.**

Late Submissions will not be considered.

The Government of the Virgin Islands reserves the right to accept or reject any or all tenders and to annul the process at any time without liability.

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**For Additional Information Contact:**

Meyas Procurement Team

Ministry of Education, Youth Affairs & Sports

Email: meyasprocurement@gov.vg

Phone: 284.468.2151

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## Additional Documents or Media

- press_release-installation_of_air_conditioning_units_at_the_elmore_stoutt_high_school.pdf
- rft-installation_of_air_conditioning_units_at_the_elmore_stoutt_high_school_eshs).pdf