

Ministry of Environment Seeks Bids for Cleaning Services

Release Date: 3 June, 2025



CLEANING SERVICES FOR RESTROOM FACILITY AT GREAT HARBOUR, JOST VAN DYKE

OBJECTIVE

The public restroom located on the beach in Great Harbour, Jost Van Dyke services many visitors daily. It is therefore essential that the facility is kept clean and hygienic as it supports a higher quality of life, provides a healthy living environment for everyone.

GENERAL PROVISIONS

The Government of the Virgin Islands (GOVI), acting through the Ministry of Environment, Natural Resources and Climate Change (MENR&CC), is accepting bids to award a contract to provide cleaning services at the restroom facility located in Great Harbour, Jost Van Dyke. The contract will be for a period of one (1) year commencing on 1st August, 2025.

SCOPE OF WORK

The proposed works consist of the following:

- Daily opening of the restroom facility at 7:00 a.m. and closing at 7:00 p.m., including weekends and holidays.
- Supply all cleaning tools required to undertake the cleaning of the facility such as brooms, mops, buckets, brushes, dust pans.
- Supply all cleaning agents that are required to

- Cleaning of washbasins and fixtures.
- Remove all litter from floors, walls and washbasins.
- Empty garbage receptacles daily and replace liners, if needed.
- Report all hazards and faults, such as plumbing, lack of water supply and damages to fixtures, to the Ministry of Environment, Natural Resources and Climate Change immediately.

INSTRUCTIONS TO TENDERERS

Interested Tenderers are asked to furnish the following documents:

- Quotation for work
- Certificate of Good Standing from Inland Revenue Department, Social Security Board, National Health Insurance and Company Registry, if an incorporated company.
- Valid Trade License for 2025 for cleaning/maintenance services
- List of Jobs of similar nature

Failure on the part of tenderers to enclose the supporting documentation indicated above will render the tender non-responsive on the date of **30th June, 2025**

SUBMISSION OF TENDERS

All tenders must be hand-delivered to the Ministry of

The Ministry of Environment, Natural Resources and Climate Change (MENRCC), is accepting bids to provide cleaning services at the restroom facility located in Great Harbour, Jost Van Dyke.

The contract will be for a period of one (1) year commencing on 1 August, 2025.

The proposed works consist of the following;

- Daily opening of the restroom facility at 7:00a.m. and closing at 7:00p.m., including weekends and holidays.
- Supply all cleaning tools required to undertake the cleaning of the facility such as brooms, mops, buckets, brushes, dust pan.
- Supply all cleaning agents that are required to undertake the cleaning of the facility to a professional standard.

Interested tenderers are asked to furnish the following documents including Quotation of work; Certificates of Good Standing from Inland Revenue Department, Social Security Board, National Health Insurance, and Company Registry, if an incorporated company. Valid Trade License for 2025 for cleaning/maintenance services and a list of jobs of similar nature.

Failure on the part of tenderers to enclose the supporting documentation will render the tender non-responsive on the date of 30 June, 2025.

All tenders must be hand-delivered to the Ministry of Environment, Natural Resources and Climate Change, #44 Pusser's Building, Lower Estate, Road Town, Tortola, Virgin Islands or sent via e-mail, in a non-editable format, to the Permanent Secretary at menrcc@gov.vg.

The filename and e-mail subject must bear the applicant's name and the title, **"CLEANING SERVICES FOR RESTROOM FACILITY IN GREAT HARBOUR, JOST VAN DYKE"**. Tenders must be submitted no later than 30 June, 2025 at 4:00 p.m. Late submissions will not be accepted after the due date.

The Government of the Virgin Islands does not bind itself to accept the lowest or any other tender.